



2. **Witness List:** A list of witnesses shall be filed by each party that (1) divides the persons listed into groups of “probable witnesses,” “possible witnesses,” “experts,” and “record custodians” and (2) includes the following information:

- (i) the name and address of each witness;
- (ii) a brief narrative summary of the testimony to be covered by each witness; and
- (iii) the expected duration of direct or cross-examination of the witness.<sup>1</sup>

The witness list must include three columns. The first column must contain a brief statement of the subject matter to be covered by a particular witness. The second column will bear the heading “Sworn” and the third column will bear the heading “Testified” so the Court can keep track of the witnesses. If any witness needs an interpreter, please note this on the witness list. It is the obligation of the party offering such a witness to arrange for an interpreter to be present.

3. **Exhibit List:** A list of exhibits (including demonstrative exhibits), if applicable, to be offered at the hearing shall be filed by each party. The list of exhibits shall describe with specificity the documents or things in numbered sequence. The documents or things to be offered as exhibits shall be numbered by attachment of gummed labels to correspond with the sequence on the exhibit list and identify the party submitting the exhibit. (Modification of Local Rule 26.2(b)–(c)). Do not use letter suffixes to identify exhibits (e.g., designate them as 1, 2, 3 rather than 1A, 1B, 1C). The Exhibit list will include two columns, one bearing the heading “Offered” and the other bearing the heading “Admitted.”

**SO ORDERED** this 6th day of November, 2023.

  
Reed O'Connor  
UNITED STATES DISTRICT JUDGE

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<sup>1</sup> Pursuant to Rule 16(c)(2)(O) and Section VII of the United States District Court for the Northern District of Texas Civil Justice Expense and Delay Reduction Plan, the Court may impose a reasonable limit on the time allowed for presenting evidence.